



niscu  
Northern Inter-Schools Christian Union

*Welcome to*

# FUN FUND DAYS

This Fun Fund Day Pack focusses on

## CAKE BAKE



[WWW.NISCU.ORG.UK/FUNFUNDAYS](http://WWW.NISCU.ORG.UK/FUNFUNDAYS)



# CAKE BAKE FUN FUND DAYS

## What is it?

**CAKE BAKE** is a great opportunity for members of your church to showcase their talent of baking! Organise a date for your bake sale, organise your bakers and bake away...

...and if you choose to ask them for donations, you can raise some money for a local charity or niscu.

## Who is best to run for?

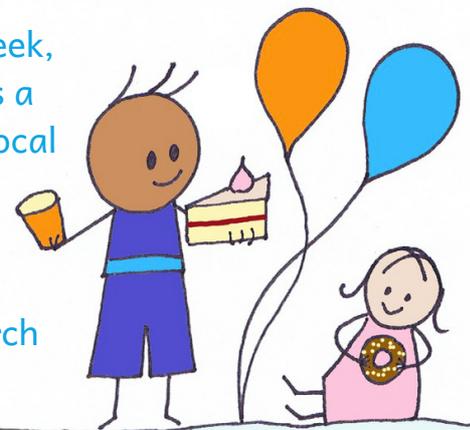
Who doesn't like a cake??? This can be a great event to invite not just children and young people to, but also their parents and grandparents usually feel this is a safe event to come to too!

There are lots of opportunities to invite your local community friends to this event, surprisingly asking them to judge increases their willingness to come and try out lots of cakes!!

## When can it happen?

This is an event that could happen at any time of the week, considering what time works best for your community is a good way to start, and maybe a conversation with the local school to support them as a fund raising event can be very much appreciated and valued in your community.

You could also ask if the event is better held in the church building, or in the school buildings!



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# CAKE BAKE FUN FUND DAYS

## Information on how to use this pack

Firstly, apologies if you feel that we are teaching you to 'suck eggs' with aspects of this pack, we have tried to help all people get started and run an event...please have grace!! Thanks!

This pack has some pro forma media that you can amend to fill in your specific information.

If your IT skills are low, then simply print the Posters and Postcard files off and write your information into the correct place.

If your IT skills are a bit better you may wish to load the powerpoint or Canva files, and add your own relevant information, and then print them off.

If your IT skills are excellent, then feel free to use the blank pdf files as you wish!!

## In this pack you will find:

### Information on how to use this pack and run the fun day

- Tips for Planing
- Tips for Promoting

### Resources

- A blank A4 page with Fun Fund Days branding
- 2 A4 posters/letters for you to market this event in your church (one black and white, one colour)
- Powerpoint slides for your church presentations
- Postcard sized invites (works best printed on card)
- Social media friendly banners
- A 'menu' poster
- A 'thank you' poster



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# CAKE BAKE FUN FUND DAYS

## Tips for Planning

### A long time before the event.

Establish your event objectives -

What would you like to gain from this event?

Is it an outreach event, fundraiser or other?

Who should I get involved to help?

For this to run well, you need to get others around you involved. Use this planning guide to think about who could you get to do the specific jobs, there will probably be some parts of this process that make you go 'I need somebody else for that!'. It is also useful to have a church leader involved in the planning. And finally, not everyone has to be part of the church congregation (see [missionstyles.org](http://missionstyles.org))

Who is it for?

Just people in church, an 'open' event, invite only, local school children, a family event...you choose!

Date - Time - Location:

When and where is it going to happen, maybe think about the fact that you could have lots of cakes, and getting them all out at the start may not be the best...although I'm guessing that you are all very good at this type of an event anyway!

Avoid clashes with other activities and events. If you are running for a local school, don't forget to ask them if it clashes with anything in their diary!

Are you going to charge, or ask for donations? Where are the funds going to go?

We would recommend that if you invite pupils and staff from a local school, and give them part if not all of the funds raised for a project in their school. If you are unsure, then please consider giving some of the money raised to your local NISCU worker.

### Nearer the event.

Promote the event using our resources in this pack, or create your own.

Use the posters and other resources to promote the event to both your church congregation and your 'others' as decided in your objectives.

How many people are you expecting?

This will help you think about how many cakes you will need to make, and how will you make and distribute them on the day. Think also about how many types of cakes you are going to make, do you want all of your church congregation to make their own, or are you going to choose a few, and have a menu...your choice!



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# CAKE BAKE FUN FUND DAYS

## Tips for Planning

### Thoughts for the day.

#### Keeping a good selection at all times?

Obviously, making sure that you have a good selection of cakes at all times is key, so just consider how you are going to manage this. I also have known some cake bake events to have different 'categories' of cakes at different times to encourage different types of people to come. ie,

10:00am - 10:30am under 11's selections,

10:30am - 11:30am - Mum and dad's favourites...etc...

I probably don't need to mention this...but having coffees teas and drinks is a good idea too!! And having 'bags' if they want to buy and go!

#### Consider potential risks.

Lots of excited children, new to your building can cause a few incidents unless thought through. Think about how you are going to distribute the cakes, and maybe have a few 'no running' signs around, and ask the congregation to remind children gently if they are running, not to...you don't want them to drop their cake!

As always, know and follow your local church safety and safeguarding policies and procedures. If you are involving a local school community, share your thoughts on safety and ask them for their thoughts. They will know the children who are coming, and will be able to help with understanding any potential risks.

## On the day (or the night before!)

#### Get people involved!

Check that people are helping and remind them what it is they need to do.

#### Set the building up

You may need help in putting tables out, putting up signs, etc...

#### Pray

Pray again for a successful event, not just the people coming, and raising money, but also for others to see something of the goodness of God in you as you have fun together.

#### Tidying up

I usually forget to ask people to help tidy up, so either I have to do it all myself (when I am tired) or run around the people left at the end and ask the to help (when they are tired). I am trying to remember to ask people before the event to help tidy up...it makes things so much easier!



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# CAKE BAKE FUN FUND DAYS

## Tips for Planning

### After the event

#### Dealing with money

Make sure you follow best practice for collecting and sharing any funds raised.

Be quick to account and distribute the monies out.

Use the poster in this resource to publicise the monies raised, and don't forget to send a copy to the school too. This can be a great opportunity for your church leader to take the poster and present it to the school in an assembly.

#### Thanking people

Also be quick to thank people in the church congregation, and others who supported the event. This can really help them to feel appreciated, and maybe help again next time!

Thank God! Don't miss this opportunity to thank God as a congregation, if for no other reason than to thank him for creating ice cream!

#### Review the event

This is something that I tend to forget! And sometimes on purpose...I am usually so tired after an event, and glad that it is over that I forget to think about what worked and what didn't. Maybe a month after the event, why not invite those who supported the event to come for a coffee and cake evening at your house to review what happened, to say a big thank you to them, and maybe to consider if should you do it again next year!

#### And if you get this far...

...A big well done to you, and to those who have helped you in showing something of the goodness of God in your community, and who knows you might have:

- worked more together appreciating each others gifts,
- prayed more together appreciating God's goodness,
- built more respected links with a local school community and its children,
- raised some finances that you can give away,
- grown in your faith in a good God

...Well done, and thank you.

ps if you have raised any funds for NISCU, they would be very welcome and would support the work in schools in your community. To send money to us either visit [www.niscu.org.uk/giving](http://www.niscu.org.uk/giving), or call 01524 732 764.



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# CAKE BAKE FUN FUND DAYS

## Tips for Promoting

### Find people to help you organise and run the event.

This can be by far the best way to promote it at first! Read through the 'Tips on planning' in this document, and think about who you could get to 'do' each of the roles. Also don't forget to ask people to join you who are good at telling others, and inspiring them to get involved on the day!

### Promote it internally to your church as soon as you can.

Once you have the dates, and location organised use the posters to let people in your church know. There are black and white posters as well as colour ones. Maybe think about getting the kids to colour in the black and white ones in church and take home...it might get put on the fridge!!

### Promote using any online channels you have.

There are a number of images that you can use in this pack to help you promote the event. Why not have a look at them, and if you don't feel 'tekkie enough' to manipulate them, again why not get somebody to help you...this is something that a young person would be brilliant at!!

### Nearer the event print some more posters and pin around where appropriate.

About 1 month before the event, remind the church that the event is happening, and will only happen if they get involved. I find it useful to tell people from the front of church, and then go around them after the church reminding them individually that the event is happening. It can be really useful also to remind them 'why' it is happening, this can inspire people to know what the purpose is, and to get involved. You might need to refer back to your event objectives!!

Now is also the time to use the postcards to give people something in their hand either to remind them to pray for the event, or to pass on to someone else.

### Prayer works.

Why not plan a time for your church to pray about the event, either individually at home at a certain time, or together in church, on zoom, or even all three! Don't forget to involve children, young people and families in this too.

### Ask people to come along, and be there yourself!

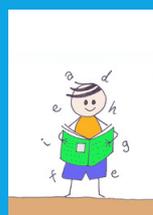
The weeks leading up to the event, keep reminding your congregation to think about who they can invite, and for them to be there and get involved themselves. Again think of ways to remind them of the 'why' you are doing this, rather than just telling them it is happening.

### Final note:

If you are involving a local school, then find ways for them to be involved in as much as this process as possible. I sometimes have to remember, if I am doing it for somebody else, then makes sure it is something that they want, otherwise you can waste a lot of time and effort and have little involvement on the day from others.



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# CAKE BAKE

## FUN FUND DAYS

Resources available:

A blank A4 page with Fun Fund Days branding

A colour letter/poster for your congregation

A black and white poster for colouring in

Powerpoint slides for your church presentations

A postcard to print for invitations (best to print on card)

Social Media banners

A 'menu' poster

A 'thank you' poster



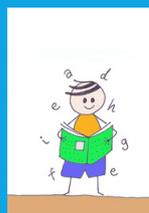
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# CAKE BAKE FUN FUND DAYS



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# CAKE BAKE FUN FUND DAYS

Dear Church,

We are going to be running a fundraising event on

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The event is called **CAKE BAKE** and simply involves us baking a cake and bringing it on the day ready for others to try.

Tip: make sure you talk to us about the cake you want to bake so we get a good selection...and why not get your kids to do it too?

We will be accepting donations for the cakes to raise money for:

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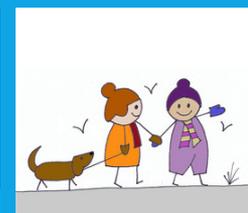
There are also some other resources that we can use!!  
If you have any questions, then speak to:

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Many thanks



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# CAKE BAKE

DATE: SUNDAY \_\_\_\_\_

TIME: \_\_\_ : \_\_\_

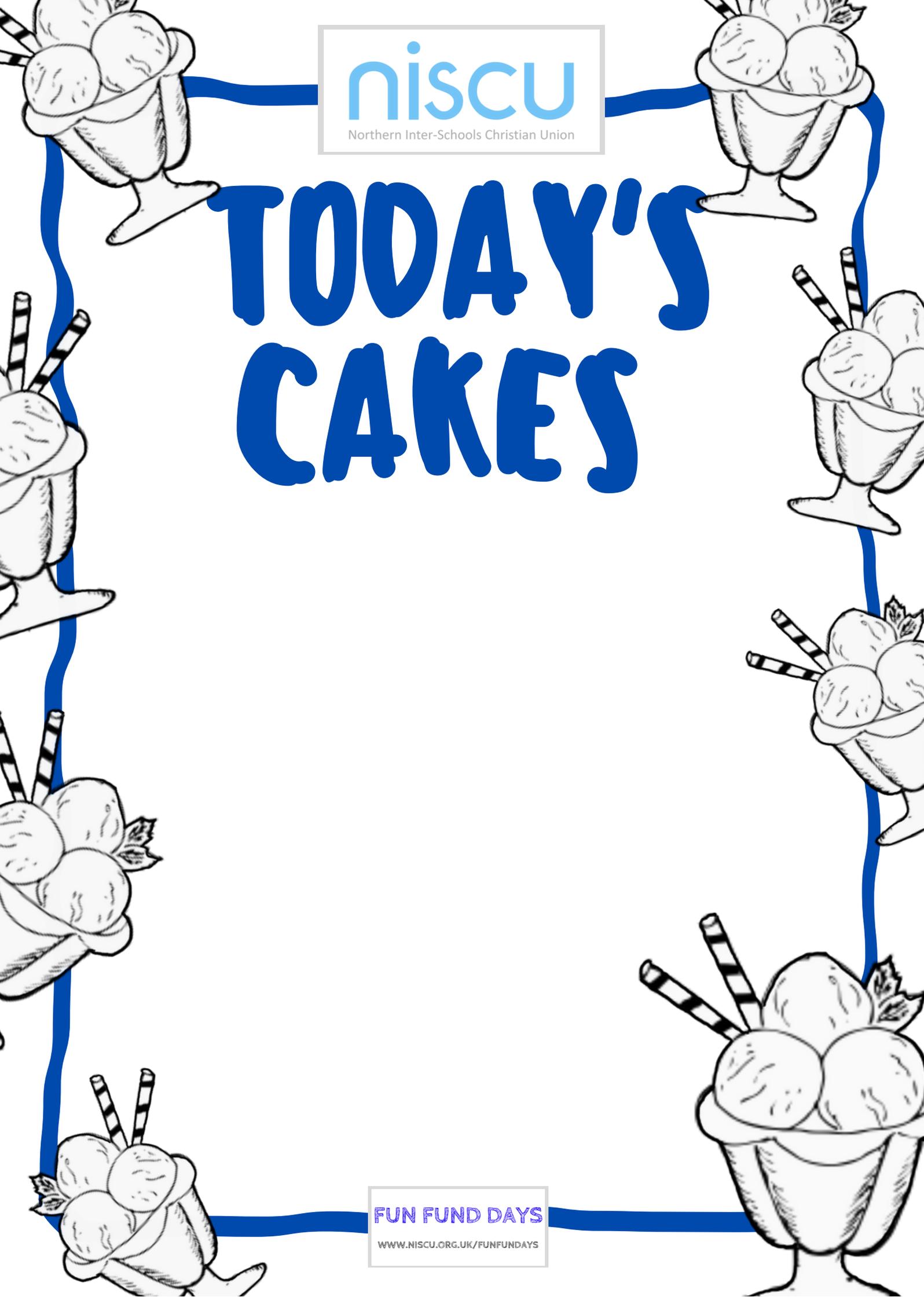
JOIN US FOR A FUN DAY!  
EATING REALLY GOOD CAKES  
WHAT COULD BE BETTER?

FOR MORE DETAILS CONTACT:

\_\_\_\_\_

FUN FUND DAYS

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The page is decorated with a blue ribbon that forms a border. Along this ribbon are several line drawings of ice cream cones. Each cone has three scoops of ice cream and two striped sticks. The drawings are positioned at the top-left, top-right, middle-left, middle-right, bottom-left, and bottom-right corners of the page.

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# TODAY'S CAKES

FUN FUND DAYS

[WWW.NISCU.ORG.UK/FUNFUNDAYS](http://WWW.NISCU.ORG.UK/FUNFUNDAYS)

# HELLO CHURCH

Our Cake Bake will be on

Sunday 21st July @ 12:00 noon

Bring your best cakes for teachers, pupils  
and families from the local school to taste  
and judge

Talk to Nick for more info



CAKE BAKE  
FUN FUND DAYS

# HELLO CHURCH



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# CAKE BAKE FUN FUND DAYS



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*Coming soon*

# CAKE BAKE FUN FUND DAYS

Come and join us to eat and judge the  
'best cakes in town'



# CAKE BAKE FUN FUND DAYS

*You are  
invited*

What is happening? We will be baking some cakes for you to eat and judge which is the best

When?

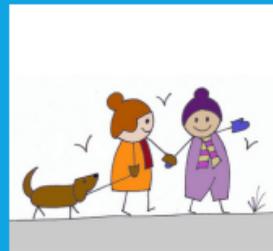
Where?

What do you need to bring? Nothing...just yourself, and if you would like to help us raise some money then bring some of that too





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WHAT IS HAPPENING?

WHEN IS IT HAPPENING?

WHERE WILL IT BE HAPPENING?

HOW MUCH WILL IT COST?



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# TODAY'S CAKES

FUN FUND DAYS

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# CAKE BAKE FUN FUND DAYS

Thank You!

For helping raise

£

It has been given to



[WWW.NISCU.ORG.UK/FUNFUNDAYS](http://WWW.NISCU.ORG.UK/FUNFUNDAYS)

